

# FDR PRIMARY SCHOOL NEWSLETTER

Cr. Mendelssohn & Anton van Wouw sts, Roosevelt Park 2195

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Bulletin 1 19 January 2015

## OUR TEACHING AND ADMIN STAFF 2015

Mr Hilton Westlake	Principal
Ms Asma Ismail	Deputy Principal
Mrs Rathie Nair	HOD Intersen
Mrs Jacqui Tandree	HOD SBST
Mrs Ruth Julius	HOD Foundation Phase
Mrs Vicky Akaloo	Grd 7A
Mr Kada Kasu	Grd 7B
Mrs Charlene Kotze	Grd 7C
Mrs Linda Putter	Grd 6A
Ms Karishma Jagaroo	Grd 6B
Mrs Wendy Kowalik	Grd 6C
Miss Suri Thanthony	Grd 5A
Mr Gordon Kemp	Grd 5B
Mrs Hajira Abraham	Grd 5C
Miss Thobile Miya	Grd 4A
Miss Desire Ncana	Grd 4B
Mr Petrus Meko	Grd 4C
Ms Zaheera Docrat	Grd 3A
Ms Joanna Matshela	Grd 3B
Mrs Tricia Baloyi	Grd 3C
Ms Constance KuNene	Grd 3D
Mrs Veronica Padayachee	Grd 2A
Mrs Nicole Lewis	Grd 2B
Miss Safiyya Lorgat	Grd 2C
Miss Faith Ndhlahla	Grd 2D
Mrs Rama Hira	Grd 1A
Mrs Ruth Julius	Grd 1B
Miss Tasneem Moosajee	Grd 1C
Mrs Ameeta Jeaven	Grd 1D
Ms Farzana Kola	Grd RB
Miss Sarah Buntting	Grd RA
Mr Eland Mabokela	Sports co-ordinator
Mr Henry Merckel	Music Teacher
Mrs Jenny Murcott	Secretary
Mrs Trish Kahn	Secretary
Mr Simon Seoheng	Secretary/ Admissions
Mrs Crystal Dougall	Bursar
Mrs Judy Herman	School Fees Secretary
Ms Mbali Khanye	Admin Assistant / Media

Please remember to develop a trusting relationship with the teachers and please discuss your fears and concerns discreetly and far away from our young learners. A negative attitude towards the school or teacher instills a negative attitude in your child which is difficult to eradicate at a later stage.

## OUR AFTERCARE, GROUND STAFF AND CLEANING STAFF

Ms Siza Dube	Aftercare Staff
Tsolo Mmatli	Aftercare staff
Taugieda Choonara	Aftercare staff
Ms Eunice Ndindwa	Aftercare Assistant
Mr Lucas Greven	Groundsman
Mr Elizabeth Mafatle	Cleaning staff
Mrs Grace Leputu	Cleaning staff
Mr Sonnyboy Twala	Ground staff
Mr Moses Sebogodi	Ground staff
Mr Tumelo Mnisi	Ground staff
Mr Thabo Nyalunga	Ground Staff

**PLEASE READ THIS NEWSLETTER CAREFULLY TO OBTAIN ALL THE RELEVANT INFORMATION YOU WILL NEED REGARDING THE SCHOOL. FOR EFFECTIVE RUNNING OF THE SCHOOL, PLEASE ADHERE TO THE RULES AND REGULATIONS.**

## STAFF WELCOME

We extend a warm welcome to the following educators who have joined our staff this year: Miss Desire Ncana, Ms Constance KuNene and Miss Faith Dhladhla. We hope their stay with us will be a long, fruitful one.

## A WARM WELCOME TO ALL LEARNERS AND PARENTS

We would first of all like to welcome all our new learners and parents who have joined our school. We hope that you will all enjoy your stay with us and get involved with all the activities and events that take place during the year.

## STARTING TIME

**Parents please note: School starts promptly at 7:35. Please ensure that your child is dropped off at school well before this time but not earlier than 06:45.**

Children who arrive late for school disrupt the classes and miss out on work. If your child is late more than five times, you will be contacted. Children who are continuously late will be subjected to a disciplinary hearing which may result in suspension. Missing out on a classroom morning routine disrupts their day.

## FINISHING TIME FOR THE WHOLE SCHOOL

GRADE R	12:30
GRADE 1 & 2	13:00
GRADE 3	13:15
GRADE 4 – 7	13:45

Grd 1 – 3 parents are required to wait inside the main gate of the school. Your child's educator will bring your child to this area to be collected in the afternoons. School gates are locked at 16:00. Please ensure that your child is fetched BEFORE 14:30. **This does not apply to children involved in extra-mural activities. Children being fetched after that must be enrolled at the Care Centre. The School cannot accept responsibility for your child's safety after 14:30.**

## MEET THE EDUCATORS/ PARENTS EVENING

Parents and educators have an opportunity to meet. This will take place on Wednesday 21 January at 18:00. We will meet in the school hall and after an address from the management team, parents will be informed where they can meet the educators. Parking is available on the field.

## SCHOOL ATTENDANCE

Should a child be absent for any reason, a note must be provided. If a child is absent for more than three days, a doctor's certificate is required. If your child is absent, please let the school know before 07:30, via email, on that day so that we can inform the educators before the register is taken.

## SCHOOL FEE EXEMPTIONS

**Parents who have not applied for school fee exemptions must do so immediately.**

## CONTACTING THE SCHOOL

Should you wish to contact a teacher, you may do so at the following times: Breaks: 09:45 – 10:00 and 12:00 – 12:15 and after school between 13:45 – 14:30. **PLEASE DO NOT PHONE DURING TEACHING TIME.**

The following telephone extensions will be able to assist you should you wish to contact a specific department:

Admissions & Sports: Simon Ext 1

[admissions@fdrschoo.co.za](mailto:admissions@fdrschoo.co.za)

School accounts and the Bursar: Mrs Dougall Ext 2

[accounts@fdrschoo.co.za](mailto:accounts@fdrschoo.co.za)

Newsletter and enquiries: Mrs Murcott Ext 3

[media@fdrschoo.co.za](mailto:media@fdrschoo.co.za) (for newsletter adverts only)

Principal's Secretary and Governing Body matters: Mrs Kahn Ext 4

[headmaster@fdrschoo.co.za](mailto:headmaster@fdrschoo.co.za) for school matters

Care Centre after 12:00 Miss Dube Ext 5

CC cell no: 083 762 7314

[carecentre@fdrschoo.co.za](mailto:carecentre@fdrschoo.co.za)

School fees: Mrs Herman (011) 949 4335

[cashier@fdrschoo.co.za](mailto:cashier@fdrschoo.co.za) (school fees queries)

Staffroom: times indicated above

The Fees office is open from 07:00 – 14:00

The Bursar's office is open from 08:30 – 15:30

The General office is open from 07:00 – 14:00

Admissions: 07:00 – 14:00

## HOMEWORK

Learners are required to write down ALL their homework in their diaries. Parents are required to check the homework EVERY DAY and SIGN the homework and the diary. Learners who come to school with homework not done will receive a demerit.

Learners who receive 6 demerits for homework not done will be required to attend detention on a Friday.

## LOCKERS

Lockers are available at the school for learners.

The fees per year are:

Sports lockers – R100.00 without a lock and R120.00 (includes lock)

School bag lockers - R50.00 (without a lock) R70.00 (Includes lock)

First come first served. Children are responsible for the safety of their keys. At the end of the year learners are required to remove their lock at the beginning of the final exams and clear out their locks completely

## CELL PHONES

We do not allow cell phones at school under any circumstances.

We appeal to parents not to allow their children to bring them to school. Cell phones brought to school will be confiscated. Parents will have to collect the confiscated cell phone from the school office. There have been an alarming rate of cell phone muggings in the area.

## FUND RAISING

This year we will be having various fundraising events. Please support these events as it brings the parents, children and the community together. Funds are raised which helps with the upkeep of the school. If you would like to volunteer to serve on the P.T.A. Fundraising Committee, please contact the school secretary. Fresh ideas are always welcome!

## D6 SCHOOL COMMUNICATOR

We are pleased to inform parents, that for your convenience, we are connected to the School Communicator, a device which enables you to stay connected to up-to-date daily news regarding the school.

The School Communicator can be installed on a **computer or your cell-phone** which has internet connectivity. We are urging all parents to download the program as it cuts down on duplication of the newsletter. The newsletter goes out every two weeks, and parents not connected to the communicator lose out on any urgent matters or changes in events which we place on the communicator. **Parents who have not installed the program, can do so by going on the internet to D6 school communicator and following the prompts.**

**Mobi site** School Communicator mobi address:

<http://schoolcommunicator.mobi>

D6 Communicator mobi address: <http://d6communicator.mobi>

For those clients who have private downloads you will have a private mobi site address.

PARENTS PLEASE NOTE THAT THERE IS A FORM TO COMPLETE ON PAGE 5 OF THE NEWSLETTER REGARDING SENDING OUT OF THE NEWSLETTER TO THE PARENTS. THIS MUST BE RETURNED TO THE SCHOOL.

## SCHOOL FEES PAYMENTS

**Parents please note: We do not take cash at the school.**

**Parents are required to pay school fees by EFT. Below are the BANKING DETAILS**

**School Fees direct deposit payments**

Franklin D Roosevelt School

Bank: Nedbank Blackheath

Branch Code: 158205

Account No: 1967014671

Parents are requested to include the family code, child's name and grade.

## FEES DISCOUNT OFFERED

GRADE R FEE 2015 Full amount R14 410

Full settlement on or before 28 February R12 970

GRADE 1 – 7 FEE 2015 Full amount R12 980

Full settlement on or before 28 February R11 680

## FDR CARE CENTRE FEES for 2015 and PAYMENT POLICY

Care Centre fees are payable in advance and must be received by the School Fee Office no later than the 5<sup>th</sup> day of each month.

Please note that should your fees not be paid up by the 6<sup>th</sup> of each month, we will not allow your child/ren to attend the Care Centre, as from the 7<sup>th</sup> day of that month.

You will be entitled to a 10% **Discount** if your fees are paid in full for the year by **28 February 2015**.

**(R 7289.00 less 10% Discount of R 728.90 = R6560.10)**

**Part-time or casual attendance (R44.00 per day)**

Please be advised that the Care Centre staff are not permitted to receive monies for Care Centre fees as well as no cash payments will be received at the school for security reasons.

**Care Centre direct deposit payments**

Franklin D Roosevelt Care Centre

Bank: Nedbank Blackheath

Branch Code: 158205

**After Care account No.** 1967027951

Quote your family account No. as a reference when making direct payment.

## PARKING

### Anton van Wouw - One-way street

Every morning from 07:00 – 07:40 and every afternoon from 12:30 – 1400, Anton van Wouw Street, at the front entrance, becomes a one way street travelling down from Mendelssohn Road. Parents are pleased asked to adhere to the regulations as follows:

- Please DO NOT double park and let your child climb out in the middle of the road. It is safer to go down the road and park, even if it means a little walk up to the gate.
- **Please DO NOT park in the driveways. The residents often need to go out and are blocked from doing so.**
- Do not park on the Scholar Patrol area.
- Please respect our Scholar Patrollers in the morning and afternoon. They are there to guide your children safely across the street. Please don't be abusive to them. They have volunteered for the task and the job that they do is a service to you, your child and the community. If there is a problem, please discuss the matter with Miss Miya.
- Another legitimate complaint that residents have is that litter is thrown out of windows of some vehicles parked near the school. We appeal to all parents to refrain from this practice.
- A reminder that all gates on Anton van Wouw are closed at 16:00. After 16:00 children must be collected from the Care Centre entrance.
- We also appeal to parents to use the area directly outside the school in Anton van Wouw Street as a drop-off zone only. Should you wish to enter the school, we appeal to you to park in the street below the bottom car park. **Please DO NOT park on the corner or in front of the teachers' parking gates as this causes traffic congestion.**

## LEARNERS LEAVING SCHOOL EARLY

Should parents need to fetch their children early due to an emergency, a letter needs to be written in the diary, notifying the school of the reason and the required time of departure.

**PLEASE DO NOT JUST ARRIVE AT THE SCHOOL AND THEN INFORM US THAT YOU ARE TAKING YOUR CHILD OUT.**

TAKE NOTE: No child is allowed to leave the school premises alone during school times. He / she must be accompanied by a parent. The parent will have to come to the school and sign the child out at the main office.

## LOST PROPERTY

WE URGE PARENTS FROM THE BEGINNING OF THE YEAR TO PLEASE MARK CHILDRENS' CLOTHES. **UNMARKED CLOTHING CANNOT BE CLAIMED BY A CHILD OR A PARENT.**

**All unmarked clothing** will be sold as second hand clothing at a nominal fee. Children who have lost marked items of clothing will be called up to collect it. If they have not collected their item within two days of notifying them, the items of clothing will be sold.

Lost property and 2<sup>nd</sup> hand uniform shop is open on Mondays, Wednesdays & Fridays only, between 07:15 – 08:00 behind the tuck shop.

## EXTRA MURALS

An extra-mural timetable goes out once a term, informing you of all the extra-mural activities which the school offers. This will be handed out next week. Please go through this timetable with your child and encourage him/ her to participate in different activities. Fixtures of the various matches are advertised in the newsletter. Cut them out and place it in a prominent place. Matches are normally only cancelled due to bad weather. The secretaries are only notified of any cancellations at 12:30.

## IRON-ON BADGES

Iron-on badges for the school shirts are currently out of stock. Parents will be notified once our new stock arrives and of the price.

## UNIFORM PURCHASES

All new uniforms are available at our stockists. Our stockists are:  
Burger Brothers - Northcliff - Tel: (011) 782 1055  
Montroux Drapers - Northcliff corner Tel: (011) 782-5796  
Sportsmans Warehouse - Blackheath. Tel: (011) 431-0406

## UNIFORM (refer to the school diary)

Grd R & 1 pupils: Blue P.E. shorts and the white P.E. golf shirt with badge. White socks and takkies.  
Full summer uniform must be worn by all pupils (except Grade R & 1 pupils). Girls: Short-sleeved white shirt, blue pinafore dress, ankle length white socks and black lace up shoes.  
Boys up to Grade 5 - grey shorts. Grade 6 & 7 only – grey trousers with a black belt. All boys to wear a short sleeved white shirt with the FDR badge, long grey socks with the school colours on the cuff. Hair may not be bleached or dyed. No jewellery, except small stud earrings for girls. A simple watch may be worn. Ordinary "schoolboy" haircuts only. No steps, tails or shaving detail.

## CHANGE OF CONTACT DETAILS

**PARENTS PLEASE NOTE: WHEN CHANGING YOUR E-MAIL ADDRESS, CELL NO. OR ADDRESS, PLEASE NOTIFY THE OFFICE OF THE CHANGE SO WE CAN AMEND OUR RECORDS.**

## TRANSPORT PROVIDERS

There are several transport providers who transport children to and from school. Contact Lazarus on 083 344 4288 for more details for transport to and from the greater part of Soweto and Mondeor.

Antoinette (072 797 6458) provides transport to Newlands, Greymont, Albertsville and Sophiatown.

Brenda Meyers: (011) 673 3148 or 083 791 0370 provides transport to and from school.

Jayshree 072 314 1565 provides transport from Fordsburg, Mayfair and Crosby to FDR, Emmarentia Primary and Greenside Primary School.

Lesley: 072 125 0071 surrounding areas

John: 083 712 1703 Soweto

Mercy: 072 213 6189 (Greyfont and surrounding areas)

**SHOULD YOU MAKE USE OF A TRANSPORT PROVIDER, PLEASE ENSURE THAT THE NAME AND CELL NO. OF THE PROVIDER IS WRITTEN IN YOUR CHILD'S DIARY OR HOMEWORK BOOK.**

## CHILDREN ATTENDING MOSQUE ON A FRIDAY

Parents please note: You will be required to sign your child out with the security guard at the tunnel gate and wait in the waiting area.

Please DO NOT go to the classroom to fetch your child and do not wait in the foyer. Your child will be sent to the tunnel.

**PLEASE NOTE:** Lessons missed must be caught up immediately upon their return to school.

**SECOND BREAK IS AT 12:10 ON A FRIDAY. MUSLIM PARENTS ARE TO COLLECT LEARNERS AT 12:10**

## PRIVATE EXTRA MURALS

Fred McCann - Ballroom dancing	082 442 1043
Maree Redue - Ballet	083 444 8740
Hashina Boulter – Swimming	082 748 8969

# Tuck Shop Newsletter of January 2015

## Introduction and Background

Hello parents my name is Tanya Verster, I have been involved with catering, dietetics and Schools for over eleven years now and have recently taken over the Canteen at Bishop Bavin St Georges where we feed as many as 300 pupils and teachers full sit down meals daily. I currently manage the Tuck Shops at Troyeville Primary School, Northriding Primary School, Ferndale High School, Bishop Bavin School, Cedarwood Prep School and Halfway House Primary School. I was appointed as the Tuck Shop operator by your SGB on the 19<sup>th</sup> of December 2014.

**This company has currently been running smoothly for almost five years now, and all acceptability and trading licences have been obtained!**

At first I took on the new project of Canteens and Tuck Shops as a hobby and new challenge (as I already had the sports contacts at the Schools they were glad to give my new concept of healthy Tuck Shops and Canteens a chance) yet slowly my "healthy" idea was turning into a very lucrative business opportunity as these Canteens and Tuck Shops seemed to be in demand. The reliable team of staff and I decided to run while we still had the ball we opened a couple of Shops and called the business Nyami Nyami. The business was opened to trade as a sole proprietor as I do for all my other businesses i.e. Flipflop Gymnastics, Flicflac Aerobics, Basecamp S.A, Powaplay.co.za and Flipflop Sports.

## Our menus and Pricing

The Canteens and Tuck Shops are doing extremely well, and as I know how important it is for both children and adults to eat correctly as this helps them with concentration, obesity and speeds up metabolism. We have an exciting variety of healthier foods on our menus. Most items sold at our Shops or Canteens is low in fat but remains surprisingly inviting as these Tuck Shop menus change every three months. We also introduce new items to sell to our clients on an on-going basis. We like to ask our clients from time to time what they want on the menus and this seems to make them happy as they are allowed some input in what they would like to eat on a daily basis.

Some examples of our healthy items are as follows:

**Apples, Biltong, Boiled eggs, Best of both bread and rolls, Energy bars, Fruit juice. Fruit sticks, Low fat margarine, Low fat milk, Low fat mayo, Low fat cheese, Pastas, Peanuts and raisins, Muffins, Salads, Salad rolls, Toasted sandwiches, Water**

Our prices are very competitive and are only increased once a year unless one of our suppliers has an biannual increase for eg. Abi

## Staff

I am truly blessed to have 29 of the most honest, reliable, friendly and hardworking staff members on the Nyami Nyami catering team. We seldom have cases of staff not reporting for duty but if this is ever the case we have temp staff on standby in order to keep the boat afloat. Our staffs are well trained and constantly turn up for duty in their clean crisp uniforms looking very smart and chirpy. We have a good laugh in the kitchens most days as a happy environment is a healthy environment. I along with my General Manager will always make sure that our service is more than satisfactory and provide each client with the best service possible.

## Cleaning and Hygiene

The deep cleaning of a Kitchen area is very important! Nyami Nyami strives on having a spotless kitchen area for the preparation of food. Hychem and Chemtron have done cleaning chemical training with all my staff and I really find their cleaning products to be top class. Nyami Nyami has one spring cleaning day a week and we do pest control four times a year. I currently follow the service level agreement from Emperors Palace and have vast knowledge on the kitchens cleaning requirements. Our kitchens are known for being the cleanest in town.

## Operational hours

My Tuck Shops are open from 7:00 am till 15:30 pm daily and we currently stay open for all sports matches and weekend sports days and functions if the School would like us to.

## Conclusion

I would really appreciate it if you would please keep us in mind as experienced and friendly professionals.

Have the peace of mind knowing that your Tuck Shop will be in good and more than capable hands.

I and the team are really looking forward to working at your School in 2015. As the saying in the food industry goes: The proof is in the pudding...

Thanking You

Tanya Verster

0722387342

Address: 41 Villa Andelusia, Palliser Ave, Edenglen

**PARENTS: PLEASE COMPLETE BOTH SECTIONS OF THIS PAGE AND RETURN IT TO THE CLASS TEACHER BY THIS FRIDAY, 23 JANUARY 2015**

Dear Parents / Guardians

19<sup>th</sup> January 2015

We would appreciate your input regarding the proposed Tuck Shop Menu below. Please indicate in the column provided whether you approve of an item (✓) or do not approve of an item (✗).

***This document must be returned to school by 08:00 Wednesday 21<sup>st</sup> January 2015 latest.***

MONDAY	✓ ✗	TUESDAY	✓ ✗	WEDNESDAY	✓ ✗	THURSDAY	✓ ✗	FRIDAY	✓ ✗
Toasted chicken mayo R14.00		Cheese, tomato, lettuce & mayo sandwich R12.00		Mince & cheese roll R14.00		Beef, tomato, lettuce & mustard roll R15.00		Egg mayo & lettuce roll R10.00	
Chicken hot dog R 11.00		Chip, polony & atchar kota R15.00		Chicken burger with garnish R15.00		Pies (Cornish, steak, chicken & mushroom) R14.00		Chip roll R10.00	
Bacon & egg roll R14.00		Toasted tuna mayo R13.00		Ham, lettuce & cheese sandwich R14.00		Special R13.00		Beef burger with garnish R15.00	

Toasted cheese will be available daily – cost R8.00

Toast will be available in the morning with various toppings (Strawberry Jam, Melrose, Nutella, Peanut Butter) – R5.50

**PLEASE MAKE ANY OTHER SUGGESTIONS BELOW:**

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Your child's Grade .....

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**REQUEST FOR THE NEWSLETTERS TO BE DISTRIBUTED BY HARD COPY OR VIA THE SCHOOL COMMUNICATOR  
ALL PARENTS ARE REQUESTED TO COMPLETE THIS FORM AND RETURN IT TO THE CLASS TEACHER**

To ensure that parents receive their newsletters and to save on printing costs, we are giving an option for newsletters to be sent to parents by hard copy or via the school communicator. **Please fill in the slip below and return it to the school by Friday 23 January so that information can be processed.**

**REPLY SLIP - NEWSLETTER HARD COPY OR VIA SCHOOL COMMUNICATOR**

I \_\_\_\_\_ PARENT OF \_\_\_\_\_ IN GRADE \_\_\_\_\_

**WOULD LIKE TO RECEIVE MY NEWSLETTER VIA:**

HARDCOPY \_\_\_\_\_ SCHOOL COMMUNICATOR \_\_\_\_\_

**PARENT / GUARDIAN'S SIGNATURE** \_\_\_\_\_