



FRANKLIN D ROOSEVELT PRIMARY SCHOOL

Mendelssohn Road, Roosevelt Park PO Box 1070, Roosevelt Park, 2129
School Administrator: Mrs E Chabangu Tel: (011) 782 - 6526

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23 October 2023

NOTICE OF THE:

- ANNUAL GENERAL MEETING OF PARENTS
- BUDGET MEETING

Formal notice is hereby given that an Annual General Meeting of the Parents of Franklin D Roosevelt Primary School will be held in the school hall at 17:30 on Thursday 23rd November 2023.

The regulations (as amended by general notice of 453 of 23 February 2012) require a quorum at the Annual General Meeting (AGM) of 15% of the voter's roll (positive identification i.e. ID Book or Drivers' License to be supplied). Should the quorum not meet the regulations a second meeting will be held in the school at 17:30 on Thursday 30th November 2023

Directly after the AGM, a Budget Meeting will take place. The budget will be available for perusal from Wednesday 15th November 2023 in the Administration office. The criteria procedures to be followed for fee exemptions may be obtained from the school. A resolution will be proposed at the meeting, to be approved by the majority of the parents present and voting, to approve the budget and proposed school fees, and this decision will be binding on all parents.

The Agenda is as follows:

ANNUAL GENERAL MEETING AGENDA

1. Welcome
2. Apologies
3. Minutes of previous Annual General Meeting
4. Governing Body Chairman's report
5. Principal's report
6. 2024 Budget Presentation
7. Resolutions to be passed
8. Questions and answers

BUDGET MEETING


Mir S Poobalan

Chairperson
School Governing Body


Mrs E Chabangu
School Administrator

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Reply Slip: Annual General Meeting 2023

I hereby acknowledge receipt of the Notice of Annual General Meeting of Parents

Name of Parent _____

Signature _____

Date _____

Pupil's name _____

Grade _____